

MILLWALL RUGBY UNION FOOTBALL CLUB CONSTITUTION

1. TITLE

The title of the club shall be MILLWALL RUGBY UNION FOOTBALL CLUB to be known as **Millwall Rugby Club**.

2. OBJECTIVES

The objectives of Millwall Rugby Club shall be;

- a) To promote the sport of rugby union within the borough of Tower Hamlets.
- b) To compete in the Essex RFU (or other) Rugby Union League and to seek regular weekly fixtures for our members to participate in.
- c) To encourage participation amongst local people and to strive to increase our membership and playing strength.
- d) To initiate a youth policy on the Isle of Dogs and to develop a youth teams.
- e) To work in conjunction with and to support other local sporting clubs.

3. MEMBERSHIP

The membership of the club shall consist of Honorary Members, Life Members, Full Members, Social Members and Youth members, and is open to anyone who expresses an interest in Millwall Rugby Club and pays the appropriate annual registration fee. (See note 1)

4. OFFICERS

The following Honorary officers shall be elected annually at the club's AGM:

- a) Chairman
- b) Secretary
- c) Treasurer
- d) Fixture Secretary
- e) Team Managers (1 per adult team)
- f) Social Secretary
- g) Development Officer
- h) Club Captain
- i) Youth Chair

The Club Captain shall be the head officer of a selection committee which should consist of at least two (2) other members who have been proposed, seconded and voted on by the membership, plus the club's Head Coach if one has been appointed.

5. MEETINGS

- a) An Annual General Meeting of Millwall Rugby Club shall I be held between April and August of each year in order to;
 - i) receive reports of the work carried out by Millwall Rugby Club and its management committee in the previous year .
 - ii) receive a duly prepared financial statement for the preceding financial year.
 - iii) elect Honorary officers of Millwall Rugby Club
 - iv) elect members to serve on management committee.
 - v) review membership and receive a list of members.

- b) Special General Meetings of Millwall Rugby Club shall be called as required.
- c) Fourteen (14) days notice of all General Meetings must be given by the Secretary and must include notice of the business proposed. The Secretary to take all reasonable steps to ensure that the notice reaches all members.
- d) The quorum of a General Meeting of Millwall Rugby Club shall be 10 or one fifth of the membership, whichever is the lesser (in either case attending in person).
- e) Where a quorum is present, the Secretary may accept votes cast by proxy according to procedures, previously agreed by the Management Committee, which have been clearly set out and distributed with the notice of the business proposed.
- f) Where there is only one candidate for election to any post on the Millwall Rugby Club Management Committee, a vote should still be taken in the normal manner. To be elected, the candidate should receive 50% or greater of the votes cast (including proxy and/or email votes where these are allowed). Where the candidate fails to achieve this level of support, the post remains unfilled and should subsequently be filled by another member co-opted at the discretion of the Management Committee and without recourse to a General Meeting, except in exceptional circumstances where the Chairman (or Secretary, where there is no Chairman) decides that the post should be filled by due election at a General Meeting (or AGM).
- g) The voting for the positions of Team Managers is restricted to people who are eligible to play for the team concerned. To this effect only paid up full (playing) members are permitted to vote for Team Managers and only in the section for which they are eligible to play. No social member is permitted to vote in the election of a Team Manager. No male playing member is permitted to vote for the election of a Women's team manager position and no female playing member is permitted to vote for the election of a Men's team manager position.

6. MANAGEMENT

6.1 The management of Millwall Rugby Club shall be vested in the elected honorary officers elected at the Annual General Meeting and should consist of the following;

- a) Chairman
- b) Secretary
- c) Treasurer
- d) Fixture Secretary
- e) Team Managers (1 per adult team)
- f) Social Secretary
- g) Development Officer
- h) Club Captain
- i) Youth Chair

6.2 Where any elected officer fails to attend three (3) consecutive meetings of the Millwall Rugby Club Management Committee, without reasonable excuse (as determined by the Management Committee), the said officer shall be replaced by another representative co-opted at the discretion of the Management Committee and without recourse to a General Meeting.

6.2b Where any elected officer fails, in the opinion of a majority of the other elected officers present at a duly convened Club Management Committee Meeting, to fulfil the duties of his post to a reasonable standard, or is deemed to be causing unnecessary delay or impediment to the general work of the Committee, the Secretary (or the Chairman if the Secretary is the officer in question) should serve a notice of intent to that person, clearly indicating that a vote to dismiss the official under this rule will be taken, after due discussion, at the following Committee meeting (not less than 21 days from the date of the notice). Where an officer is dismissed after a vote

under this rule, the said officer shall be replaced by another representative co-opted at the discretion of the Management Committee and without recourse to a General Meeting. No more than 2 officers may be dismissed under this rule in any period between General Meetings.

6.2c Where any elected officer resigns his/her post on the Millwall Rugby Club Management Committee, the said officer shall be replaced by another representative co-opted at the discretion of the Management Committee and without recourse to a General Meeting, except in exceptional circumstances where the Chairman (or Secretary, where there is no Chairman) decides that the post should be filled by due election at a General Meeting or AGM. No more than 2 officers may be co-opted under this rule in any period between General Meetings.

6.3 The Management Committee shall meet not less than quarterly. It shall conduct the general business of Millwall Rugby Club and shall have power to undertake any proposal it deems fit to benefit and enhance the standing of Millwall Rugby Club.

6.4 A quorum of a meeting of the Management Committee shall be no less than four (4). No business shall be conducted unless a quorum is present.

7. FINANCE

All members shall be required to pay an annual membership fee. The income and property of Millwall Rugby Club shall be applied solely towards the carrying out of the objectives of Millwall Rugby Club as set out in this constitution. The Treasurer shall control the finance of Millwall Rugby Club and present a financial statement at each meeting of the Management Committee and at the Annual General Meeting. The financial year shall run from 1st June until 31st May following.

8. DISCIPLINE

Millwall Rugby Club shall adopt the rules and regulations as set by the Rugby Football Union regarding players' conduct, which are freely available from the club. Any member wishing to be considered as a player shall be deemed to have read and agreed to abide by the said rules. All fines, suspensions and punishments will be set according to Rugby Football Union guidelines.

9. EQUAL OPPORTUNITIES POLICY

Millwall Rugby Club is committed to equality of opportunity. All members are welcomed purely on their interest to become involved with the sport of rugby union and no restriction on membership shall be made on the grounds of race, colour, nationality, ethnic origin, sex/age, marital status, disability, sexual orientation or religion or be disadvantaged by any conditions or requirements which cannot be shown to be justifiable.

10. SERVICE DELIVERY

Millwall Rugby Club is committed to carrying out its activities in accordance with the principles of its equal opportunities policy and the objectives of this constitution. Every attempt will be made to ensure that no-one is excluded, either intentionally or unintentionally, from participating in or benefiting from its activities.

11. ALTERATIONS TO CONSTITUTION

This constitution may not be altered without a resolution properly proposed, seconded and approved by a vote of a General Meeting of Millwall Rugby Club. A resolution to alter the constitution must be received by the General Secretary at least 21 days prior to the meeting at which the resolution is brought forward. 14 days notice of such a meeting must be given by the Secretary to the members and must include notice of the alterations proposal.

12. DISSOLUTION OF MILLWALL RUGBY CLUB

In the event of Millwall Rugby Club being dissolved any property or monies remaining after its debts and liabilities have been settled shall be paid to a registered charitable organisation to be used in the furtherance of sport in the local area.